



**NORTHEAST GEORGIA
PRESBYTERY**

PROPOSED HANDBOOK SUPPLEMENT

ONE HUNDRED AND TWENTY-EIGHTH STATED MEETING

NORTHEAST GEORGIA PRESBYTERY

MAY 19, 2026

2:00 P.M.

HOSTED BY:

**COMMERCE PRESBYTERIAN
CHURCH**

**CALVARY PRESBYTERIAN
CHURCH, ELBERTON**

MEETING LOCATION:

89 LAKEVIEW DR, COMMERCE, GA 30529

Several redactions were necessary in order to preserve the confidentiality of particular church processes. I certify that the only redactions made were done so for this purpose.

A handwritten signature in blue ink that reads "Rev. Jacob L. Douylliez". The signature is written in a cursive style with a large initial 'J'.

Rev. Jacob Leon Douylliez
Stated Clerk, Northeast Georgia Presbytery

MINUTES of Milledgeville First Presbyterian Church
October 2024 - December 2025
Submitted by Lynne Jordan

10/24/2024 Administrative Commission Meeting at Monticello Presbyterian Church

AC Members present: John McCrosky (Moderator), Meg Jackson Clark, Corey Ingold, Lynne Jordan. Attending by ZOOM: Kent Burel (AC member) and Ed Rees (Transitional General Presbyter NEGa Presbytery). All meetings of the AC began and ended in prayer.

[REDACTED] Discussions as to our work as an AC. Meg Jackson Clark made a motion "to invoke Original Jurisdiction at Milledgeville First Presbyterian Church effective 10/25/2024". Second by Corey Ingold. The vote was unanimous. Next steps discussed: disbanding the Session, disbanding and reforming "teams" with an AC member responsible for each team, writing a letter to the congregation, and changing signature cards for all accounts.

Each AC member was encouraged to reread sections in the Book of Order pertinent to our work. John will send a link to information about OJ guidelines and also workshop ideas focusing on healing and reconciliation. John will order *Congregational Leadership in Anxious Times* for each AC member to help us prepare for our work ahead.

AC decided to meet weekly on ZOOM Tuesdays at 10:00 a.m.

10/29/2024 MFPC Session Minutes

AC Members present on ZOOM: John McCrosky (Moderator), Kent Burel, Meg Jackson Clark, Corey Ingold, Lynne Jordan. All meetings began and ended in prayer.

AC discussed concerns of the congregation and from Susan Balfour about Original Jurisdiction.

Discussed worship plans and pulpit supply for the time Susan Balfour will take leave from the church. John will check on [REDACTED]

The 200th Bicentennial of the establishment of Milledgeville First Presbyterian Church is June 11, 1826. Several members are interested in getting started on plans for a celebration.

11/05/2024 MFPC Session Minutes

AC Members present on ZOOM: John McCrosky (Moderator), Meg Jackson Clark, Corey Ingold, Lynne Jordan. Absent: Kent Burel working polls on Election Day. All meetings began and ended in prayer.

Items discussed: need to develop church policies and committee policies, no record of Stewardship Season in several years, establishing a budgeting process and budget planning for 2025, Samaritan's Ministry is a separate non-profit that has its own funds

AC decided to form five committees with an AC member leading each committee:
Finance: John McCrosky, Worship/Fellowship: Meg Jackson Clark, Congregational Care: Lynne Jordan, Property: Kent Burel, Missions: Corey Ingold.

A listening opportunity for AC members to meet with church members was set for 11/10/2024 following worship.

11/12/2024 MFPC Session Minutes

AC Members present on ZOOM: John McCrosky (Moderator), Kent Burel, Meg Jackson Clark, Lynne Jordan. Absent: Corey Ingold. All meetings began and ended in prayer.

The Listening opportunity on 11/10/24 had several church members stay after worship to meet with AC members. Another opportunity was set for 11/20/2024 and 11/27/2024.

Motion made by Meg Jackson Clark, seconded by John McCrosky to pay [REDACTED]

[REDACTED] \$600 [REDACTED]

[REDACTED] The motion passed unanimously.

11/19/2024 MFPC Session Minutes

AC Members present on ZOOM: John McCrosky (Moderator), Kent Burel, Meg Jackson Clark, Lynne Jordan, Corey Ingold. All meetings began and ended in prayer.

Topics discussed:

A new debit card at Exchange Bank

Nursery must be brought up to code

Listening session set for Wednesday 11-20-2024 4-6 pm. Kent will stay and Corey must leave early.

Developing a budget before December

Job descriptions for committee chairs

Committee tasks

Actions taken: Meg Jackson Clark was approved as Session Liaison for Wesley Applebury, a member of MFPC and a student at Columbia Seminary.

Corey Ingold moved, second by Kent Burel to give loose change in the offering each week to the Joy Gift Offering.

12/03/2024 MFPC Session Minutes

AC Members present on ZOOM: John McCrosky (Moderator), Kent Burel, Meg Jackson Clark, Lynne Jordan, Corey Ingold. All meetings began and ended in prayer.

Jennifer Flory contacted Miriam Jordan about having a concert at Monticello Presbyterian Church. Approved by Session.

The Hanging of the Greens was attended by about 20 people and the church was decorated for the Advent season.

12/10/2024 MFPC Session Minutes


AC Members present on ZOOM: John McCrosky (Moderator), Kent Burel, Meg Jackson Clark, Lynne Jordan, Corey Ingold. All meetings began and ended in prayer.

Minutes were approved for the October Session meeting of MFPC
Pledges are due Sunday. Pat Henry and John McCrosky will meet to work on a budget.

Discussion of January Dinner on January 15 or January 29.

12/13/2024 MFPC Session Minutes (Called Session Meeting)

AC Members present on ZOOM: John McCrosky (Moderator), Kent Burel, Meg Jackson Clark, Lynne Jordan, Corey Ingold. All meetings began and ended in prayer.


Susan reported to John McCrosky there is no way to repair the relationship between Susan and the MFPC.

The AC will meet by ZOOM December 17 at 10 a.m. to discuss the January dinner. The AC will meet January 2 at 10 a.m. with Rev. Balfour in Milledgeville. Jacob Douylliez will be asked to find pulpit supply for January 5.

12/17/2024 MFPC Session Minutes

AC Members present on ZOOM: John McCrosky (Moderator), Meg Jackson Clark, Lynne Jordan. Absent: Kent Burel. Jacob Douylliez joined the meeting. All meetings began and ended in prayer.

Jacob Douylliez reported that Susan Balfour wrote a letter to Ed Rees and Jacob Douylliez voicing concerns about how this process came down. [REDACTED]

The AC discussed the Release of Pastoral Responsibilities Agreement (or “The Agreement”).

AC will call a congregational meeting for January 12 with two weeks’ notice given because the meeting can be announced December 29 and January 5.

How does the AC keep Rev. Balfour’s departure issue separate from the dinner on January 12?

The COM will be notified when Susan signs the Agreement.

Plans for the January 3 meeting with Susan Balfour re: Dissolution Agreement.

Prayer - Corey Ingold

Why are we here today? - John McCrosky

Closing Prayer - Kent Burel

Read letter to Congregation aloud and make comments - Corey Ingold

Ask Rev. Balfour how we can support her - all AC members offer support.

12/24/2024 MFPC Session Minutes

AC Members present on ZOOM: John McCrosky (Moderator), Meg Jackson Clark, Lynne Jordan, Corey Ingold. Absent: Kent Burel. All meetings began and ended in prayer.

Corey had a conversation with Susan at MFPC about meeting in January. He asked her about meeting January 2 at 10:00 as that is the time AC planned on meeting.

PJC of NEGa has approved [REDACTED] Corey Ingold moved to have the [REDACTED] Second by Lynne Jordan. Vote was unanimous.

AC members discussed the Agreement and agreed to add a section on the Lilly Foundation funds (\$60,000) that were awarded to MFPC to cover expenses for a sabbatical leave for Susan Balfour as well as expenses for pulpit supply. The funds will be returned because Susan Balfour will no longer meet criteria set by the Lilly Foundation.

AC planned Congregational Dinner for Wednesday, January 15.

12/31/2024 MFPC Session Minutes

AC Members present on ZOOM: John McCrosky (Moderator), Meg Jackson Clark, Lynne Jordan, Corey Ingold, Kent Burel. All meetings began and ended in prayer.

Discussed January 15 Dinner

Reviewed paragraph in Agreement document re: Lilly Foundation Grant


Planned for worship service January 5. Jacob will contact Bob Primm about Pulpit Supply for January 5. AC feels we need an officer of NEGa Presbytery-others not available.

1/3/2025 MFPC Session Minutes (Called Meeting)

AC Members present at MFPC: John McCrosky (Moderator), Kent Burel, Meg Jackson Clark, Lynne Jordan, Corey Ingold. Rev. Susan Balfour joined the meeting.

The purpose of the meeting was to meet with Rev. Balfour to discuss the Agreement. Corey Ingold led the group in prayer.

John McCrosky stated the purpose of the meeting-to present Rev. Balfour with the proposed Agreement. He reviewed steps taken that have led us to today's meeting. John McCrosky also explained that the Lilly Funds will be returned as Rev. Balfour no longer will meet criteria for the grant. AC members encouraged Rev. Balfour to reapply at a future date.


Corey Ingold read the letter to the congregation to be emailed to all on the church-wide email list of members and attendees immediately upon the signing of the Agreement. The letter will be read aloud during worship January 5, 2025, by Lynne Jordan, and copies will be made available to those present on Sunday.

AC members offered appreciation to Rev. Balfour for her hard work and dedication in her service to MFPC, particularly with youth programs. AC members offered support in her future endeavors.

Rev. Balfour and John McCrosky signed the Agreement.

Kent Burel led a closing prayer.

01/07/2025 MFPC Session Minutes

AC Members present on ZOOM: John McCrosky (Moderator), Meg Jackson Clark, Lynne Jordan, Corey Ingold, Kent Burel. All meetings began and ended in prayer.

AC discussed Pulpit Supply in the coming months. Meg Jackson Clark will check with John Lamsma, Ron Gilbreath, and Dale Chapin. John McCrosky will contact Columbia Seminary. It is the tradition of MFPC to observe Communion the first Sunday of each month and the AC will plan for pulpit supply with this in mind.

Questions the AC expects from the congregation:

When will we elect officers for the Session? It will be June before we look at that question.

We may be ready to install new Elders in the fall.

When will our church get a new pastor? We are looking at options. Currently we recommend a transitional pastor. A transitional pastor will have goals to meet that are determined by the AC. What is the difference between an interim pastor and a contracted Transitional pastor? A contracted transitional pastor has a contract between that person and the session of the church.

The AC moved and voted to grant next Monday as an off-day with no pay.

The AC moved and voted to grant facilities use for Oconee Recovery Coalition as this fits with the mission and outreach activities of MFPC.

The theme "Roots and Branches" and invitation for the Fellowship Dinner January 15 was approved. Our work is based in Ephesians 3:16-21:

¹⁶that according to the riches of his glory he may grant you to be strengthened with might through his Spirit in the inner man, ¹⁷and that Christ may dwell in your hearts through faith; that you, being rooted and grounded in love, ¹⁸may have power to comprehend with all the saints what is the breadth and length and height and depth, ¹⁹and to know the love of Christ which surpasses knowledge, that you may be filled with all the fulness of God.²⁰ Now to him who by the power at work within us is able to do far more abundantly than all that we ask or think, ²¹to him be glory in the church and in Christ Jesus to all generations, for ever and ever. Amen.

01/14/2025 MFPC Session Minutes

AC Members present on ZOOM: John McCrosky (Moderator), Meg Jackson Clark, Lynne Jordan, Corey Ingold, Kent Burel. All meetings began and ended in prayer. AC discussed a severance package for Susan Balfour.

How do we react to questions at the Dinner? [REDACTED]

Motion by Kent Burel to return all funds (\$60,000) to the Lilly Foundation by the end of this month. Seconded by Lynne Jordan. Vote was unanimous.

Discussed personnel concerns.

Meeting of the Administrative Commission (acting Session) of FPC, Milledgeville

January 21, 2025

Members present: John McCrosky, Moderator, Kent Burel, Corey Ingold

The Moderator declared a quorum present, and the meeting was opened with prayer by Corey Ingold.

A number of different dates and events for Montreat trip fundraising were presented to the AC. These dates and events were previously announced to the congregation and such events have been a part of congregational life for some time. However, fundraisers for matters outside the operating budget need Session approval. After a period of discussion, these fundraisers scheduled as listed below were approved.

January 26: Bake Sale
February 16: Pasta Bar
March 16: St. Paddy's Potato Bar
April 6: Soup and Sandwich Lunch
May 13: *Trece* de Mayo Taco Bar

There was also extensive discussion of an operational budget proposed for use in 2025. It was brought to the AC by Moderator John McCrosky who had spent significant time with leaders of the FPC Finance ministry preparing it. A lot of questions were asked and issues raised about the proposed budget in a discussion that lasted nearly an hour. Afterward, the proposed budget was approved without changes.

February 2 was set by the AC as the date of the congregational meeting at which this approved budget will be received and a Treasurer for 2025 elected. Efforts will be made to secure Jacob Douylliez's services as Moderator for the congregational meeting if the way is clear for him to do so.

There was also discussion about the use of forms for authorizing payment to vendors and to church members needing reimbursement for recurring expenses related to the church's ministry. John McCrosky will pre-sign a number of forms that will facilitate the payment of bills that are paid in an ongoing manner throughout the year. It is approved that these forms may be photocopied for submission of payment with attached invoice as appropriate.

The meeting was closed with prayer by Kent Burel and adjourned by Moderator John McCrosky.

Respectfully submitted,

Corey Ingold, Acting Clerk

01/28/2025 MFPC Session Minutes

AC Members present on ZOOM: John McCrosky (Moderator), Meg Jackson Clark, Lynne Jordan, Corey Ingold, Kent Burel. All meetings began and ended in prayer.

Church insurance has been cancelled due to lack of attention to the aging building. This was discussed at length. The main building was constructed in 1904. Although there are many needed repairs inside the building such as water leaks, crumbling plaster walls, rotten wood surrounding the stained glass windows in the sanctuary, and others; a new roof appears to be the most pressing need. In 2023 an anonymous gift of \$100,000 was

given to the church that was designated for building repairs/maintenance. The money was spent on other projects and programs. Meg Jackson Clark made a motion to use monies in the Truist account, approximately \$40,000 to pay for necessary repairs. The motion was seconded by Kent Burel and passed unanimously by the AC. Agreement that we need to get bids from licensed and insured roofing companies only. John McCrosky moved to seek 3 bids for roofing repairs/replacement. Seconded by Lynne Jordan. Passed unanimously.

The budget will be presented to the Congregation for information only.

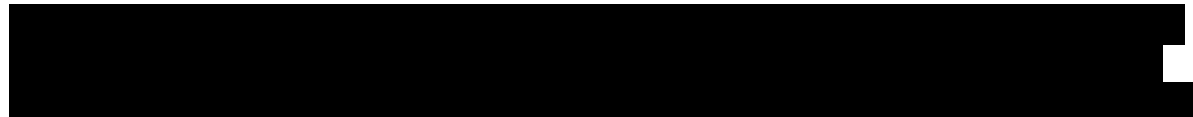
Discussed pulpit supply. Funds are available in the 2025 budget to cover the cost. Ron Gilbreath will cover every 1st, 3rd, and 5th Sunday with Communion being served every first Sunday of the month. Dale Chapin will cover every 2nd Sunday. A student from Columbia Seminary will cover the 4th Sunday in February and March, 2025.

Covenant Athens will pair with youth from MFPC to go to Montreat. Laurie Peebles is in charge of arrangements.

02/04/2025 MFPC Session Minutes

AC Members present on ZOOM: John McCrosky (Moderator), Meg Jackson Clark, Lynne Jordan, Corey Ingold. Kent Burel-absent. All meetings began and ended in prayer.

Wesley Applebury has asked to transfer membership from MFPC to Madison Presbyterian Church and to transfer his covenant relationship as an Inquirer from MFPC to Madison PC. Meg Jackson Clark stated Wesley Applebury is not currently officially an Inquirer with NEGa Presbytery. She will talk with the Chair of CPM.

 talked with Kent about his completing the cleaning of the gutters at the church and suggested that one of the gutters be rerouted as it is no longer viable. This would involve removing a section of gutter and adding gutters to reroute water. Kent explained that only certified/insured workers will complete repairs of this type at the church. The church member told Kent since he was no longer needed, he would pack up his tools and leave. AC members feel they have been very clear in drawing a distinction between small repairs (such as replacing a door knob) and major repairs (such as repairing plaster walls). The member later requested reimbursement in the amount of \$450 for previous work completed. The AC voted unanimously to reimburse the member as requested.

In an effort to use dual control in the handling of money, Nancy Miller and Anne Smart will be official counters of the offering each Sunday. Joel Burns will serve as an alternate/substitute. Laurie Peebles will be added as a designated signer on the church checking account at Exchange Bank.

Committees are being formed and describing roles and responsibilities.

Pulpit supply is in place through April. Plans for Lent are being formed by the Worship Committee. A 200th Celebration committee has been formed and is meeting regularly.

02/07/2025 MFPC Session Minutes (Called Meeting)

AC Members present on ZOOM: John McCrosky (Moderator), Lynne Jordan, Corey Ingold. All meetings began and ended in prayer.

The Session met in a called meeting on ZOOM for the purpose of receiving into membership Kim Booth, Jennifer King, and Jakob Freeman. Kim and Jennifer shared their faith journey and are assured God has called them to this place. John made the motion to receive into membership this family and Lynne seconded the motion. The vote was unanimous and plans were discussed to welcome them into membership during an upcoming worship service at MFPC.

02/11/2025 MFPC Session Minutes

AC Members present on ZOOM: John McCrosky (Moderator), Meg Jackson Clark, Lynne Jordan, Corey Ingold, Kent Burel. All meetings began and ended in prayer.

John McCrosky announced his call to an Interim position in Cherokee Presbytery. He and his family will be moving and his commute to MFPC will be longer, but AC members encouraged John to remain in his role as Moderator of the AC with the support of AC members in making necessary trips to MFPC.



Discussed bank account and signers on the account.

Training Event for all who have served as elders as well as all who think they may be willing to serve as elders in the future.

April 5 from 9:00am - 2:30 pm

Theme: *Roots and Branches*

Open with Worship

Communion at the close of the training

Continental Breakfast

Box lunch

Lent- Ron Gilreath will preach on Easter Sunday
Congregation members will be encouraged to attend the Maundy Thursday Service at the Greensboro Church.

02/018/2025 MFPC Session Minutes

AC Members present on ZOOM: John McCrosky (Moderator), Meg Jackson Clark, Lynne Jordan, Corey Ingold, Kent Burel. All meetings began and ended in prayer.

A Personnel Policy is needed for office staff to clarify days off, comp time, days the office should be open, etc. John is working on a policy.



Kent is getting quotes for buildings and grounds. Joel Burns is checking on quotes for insurance. MFPC is one of several churches in NEGa Presbytery which had insurance cancelled. Joel is also working on telephone service for the church. After weeks of discussion and research, the AC voted unanimously to discontinue radio broadcasts of Sunday worship services due to the monthly cost required and the low number of people who use the service.

Two Columbia Seminary students (Patrick ? and Safiyyah Abdullah) will serve as pulpit supply one Sunday a month beginning Sunday, February 23.

Motion made, seconded, unanimous approval for PFlag group to use the church for monthly movie night. This action seems in line with the mission of MFPC.

Time was spent on planning the April 5 event. Corey shared an outline he created. Training will include worship and teaching, prayer, The Great Ends of the Church, Ordination Questions, and other topics.

02/25/2025 MFPC Session Minutes

AC Members present on ZOOM: John McCrosky (Moderator), Meg Jackson Clark, Lynne Jordan, Corey Ingold, Kent Burel. All meetings began and ended in prayer.

Personnel policies are being redone with John taking the lead, Susan McGill and Jan Tipton met with John about VBS. Plans are for 15-20 children led by Cathy Carroll. Cathy has contacted Anne Smart for assistance. AC will approve curriculum, budget, child safety certification, and dates. There is \$300 in the budget for VBS.

AC approved change in telephone service at church. Currently, Windstream is \$600+ a month and the Spectrum proposal is \$175 a month. Joel Burns will take the lead in this change.

Kent Burel expressed concerns about our progress at MFPC, particularly in the area of building repairs/maintenance. AC members agree this is a slow, complicated process. The building has deteriorated over time, and it will take time (and money) to bring the building back to good condition.

Reconstituting committees and clarifying committee responsibilities is also moving slowly. The AC agreed that we should encourage more participation by members in committee work. It is evident that past hurts and disappointments affect the willingness of members to get involved and take leadership roles. The 200th Steering is chaired by volunteers Pat Henry and Margaret Iverson. This committee meets regularly and has sparked enthusiasm among members.

Planning for the April 5 event continued with suggestions about an article for the newsletter explaining the event and asking for registration. The church will pay for all food for the event.

03/04/2025 MFPC Session Minutes

AC Members present on ZOOM: John McCrosky (Moderator), Meg Jackson Clark, Lynne Jordan, Corey Ingold. Kent Burel-absent. All meetings began and ended in prayer.

VBS plans were approved. July 21-25 daytime sessions will be held. The curriculum, a Cokesbury kit titled *Road Trip*, will be used. Cathy Carroll will serve as director of VBS. Joel Burns reported difficulty in getting three bids for church insurance. March 10 is the installation date for the new phone system with Spectrum. Windstream will release the telephone number without cost. This will save MFPC between \$400-\$500 monthly.

AC approved adding Nancy Miller to the list of MFPC members who can sign checks on the Exchange Bank account.

Pulpit Supply needs were discussed. Kent Burel will be invited to preach the Sunday following Easter. Laura Barda, a Presbyterian minister with connections to MFPC will be invited to preach.

Madison and Fellowship PCs are sharing space for the Montreat Youth Conference. MFPC will combine with Covenant Athens PC for the Youth Conference.

03/18/2025 MFPC Session Minutes

AC Members present on ZOOM: John McCrosky (Moderator), Meg Jackson Clark, Lynne Jordan, Corey Ingold. Kent Burel-absent. All meetings began and ended in prayer.

Committees are meeting and church members are taking on more responsibilities. The Worship Committee and the Congregational Care/Fellowship Committee will meet this week.

AC continues to work on insurance and building repair bids.

AC agreed to use the “free” cellphone account that comes with the new internet coverage from Spectrum. The phone will be used for church use only and will be kept at the church. The office needs a new computer. Kent will be consulted about this need.

The AC is receiving overall good feedback on guest preachers. AC agrees that providing a variety of preachers for pulpit supply is a good idea for several reasons.

Next week’s meeting will be used to finalize plans for April 5.

03/25/2025 MFPC Session Minutes

AC Members present on ZOOM: John McCrosky (Moderator), Meg Jackson Clark, Lynne Jordan, Corey Ingold. Kent Burel-absent. All meetings began and ended in prayer.

Joel Burns joined the meeting to talk about church insurance. AC voted to approve an insurance policy with Guide One that is paid quarterly in the amount of \$4811.00. Joel Burns will act as agent. Joel left the meeting.

AC voted to purchase a new computer for the church office. The cost will be approximately \$500 for a new laptop and docking station plus the Microsoft Office software.

AC voted to forward money for Food Pantry purchases to a refillable debit card. The card will be kept in the office safe to be used by Donna Gautier who will provide receipts.

Motion approved to remove John McCrosky from the Exchange Bank signature card because it is more convenient to have someone local who can sign checks. Current signers are Corey Ingold, Laurie Peeples, Joel Burns, and Nancy Miller.

The remainder of the meeting was spent in finalizing plans for the April 5 event. The training will include a charge to the attendees to “consider how you may play a role in the leadership of MFPC”.

04/01/2025 MFPC Session Minutes

AC Members present on ZOOM: John McCrosky (Moderator), Meg Jackson Clark, Lynne Jordan, Corey Ingold, Kent Burel.

All meetings began and ended in prayer.

AC approved one-time use of facilities for the 30th Anniversary Celebration of Learning in Retirement.

Plans for the April 5 event with roles were completed. AC is hopeful to have many attendees. RSVPs have been encouraging.

AC members discussed the stresses associated with serving on this AC. John's commute has changed to 2 ½ hours instead of 40 minutes. John, Corey, and Meg have their own churches to pastor. None of us knew we would be involved for this time length. We all have other responsibilities. We need to develop an exit strategy.

04/08/2025 MFPC Session Minutes

AC Members present on ZOOM: John McCrosky (Moderator), Meg Jackson Clark, Lynne Jordan, Corey Ingold. Kent Burel-absent. All meetings began and ended in prayer.

Pulpit supply has been secured through the first Sunday in July.

AC approved the serving of Communion for Easter Sunday.

The new insurance policy requires the trimming of some branches on the property. Kent is checking on this requirement and is also working with a company in Dublin to get an estimate of repairs needed at MFPC.

Following much debriefing of the April 5 training event, the AC discussed the need for a contract pastor who lives within commuting distance. AC believes MFPC needs a pastor in place with identified goals who will work part-time. Meg has a person in mind. A Congregational Nominating Committee must be established in order to get a slate of elders. Consideration of 3 classes of 3, 3 classes of 2, 2 classes of 3 with staggered terms. The AC can contract a pastor with the approval of COM and the NEGa Presbytery.

04/15/2025 MFPC Session Minutes

AC Members present on ZOOM: John McCrosky (Moderator), Meg Jackson Clark, Lynne Jordan, Corey Ingold, Kent Burel. All meetings began and ended in prayer.

AC approved the PFlag movie to be shown.

AC voted to limit expenditures for the debit card funds for the Food Pantry to \$1500 per month.

AC discussed financials for March 2025. The combined assets of \$453,395.67 makes it seem MFPC has funds necessary for operations and building repairs. However, there are many restricted funds with money to be used for specific purposes.

Committees gave progress reports.

AC discussed possible candidates for contract pastor. This may be a ¾ time position.

04/22/2025 MFPC Session Minutes

AC Members present on ZOOM: John McCrosky (Moderator), Meg Jackson Clark, Lynne Jordan, Corey Ingold, Kent Burel. All meetings began and ended in prayer.



Kent Burel verified certification from the tree service which will remove branches as required by insurance. This is planned for 04/26/2025. The contractor from Dublin is evaluating the building and will develop a plan of action.

The Book of Order will likely be amended to change the length of time for a contract pastor from one year (renewable) up to three years. The AC supports the idea of offering a contract pastor position for three years as we agree it will take time to heal years of hurt and disappointment and to reestablish policies and procedures according to the Book of Order.

A Nominating Committee has been formed and was approved by the AC. Those who will serve are Lori Peeples, Anne Smart, Cecilia Odihe, and Pat Henry with either Meg or Corey as chair. The goal is to train and install new elders in the fall of 2025 to serve either a 2 year or a 3 year term. There will be no 1 year terms, except in the case of a Youth elder.

The AC discussed the goals and responsibilities of a contract pastor. Meg will work on a draft based on a sample we have from John. The agreement will go to the Committee on Ministry for approval.

04/29/2025 MFPC Session Minutes

AC Members present on ZOOM: John McCrosky (Moderator), Meg Jackson Clark, Lynne Jordan Absent: Corey Ingold, Kent Burel. All meetings began and ended in prayer.

The group discussed Meg's work on the contract for a contract pastor. Suggestions were given by John based on his experience as an interim pastor and as a contract pastor.

AC approved piano tuning that will be provided by the group using church facilities for celebrating an anniversary.

AC discussed having Session serve a September-August yearly term. The fiscal year will be January-December.

05/06/2025 MFPC Session Minutes

AC Members present on ZOOM: John McCrosky (Moderator), Meg Jackson Clark, Lynne Jordan, Corey Ingold. Absent: Kent Burel. All meetings began and ended in prayer.

John McCrosky presented an email from Lois Callender, administrative assistant, asking for clarification about use of funds for the Samaritan mission work. Corey made a motion, seconded by John to authorize Bill Wertz and Pat Henry to oversee funds for Samaritan. Only one signature will be required.

Several drafts with many edits were done by email over the past week. The contract was sent to Ed Rees and Jacob Douylliez for review. Motion was made by John and seconded by Lynne to recommend the contract to COM. The vote was unanimous. John will contact Stephen Barnes, chair of COM to inform him that the contract will be given to COM on Thursday.

AC discussed the training of the Nominating Committee. Corey will have an initial meeting with the committee and Meg will assist in training after Corey leaves May 21. Plans are for Elder Training July-August.

05/13/2025 MFPC Session Minutes

AC Members present on ZOOM: John McCrosky (Moderator), Meg Jackson Clark, Lynne Jordan, Corey Ingold, Kent Burel. Jacob Douylliez also attended the meeting. All meetings began and ended in prayer.

The Designated Pastor contract was "blessed" by COM at the 05/08/2025 meeting. Designated vs. Temporary vs. Transitional vs. Covenant Pastor. We are seeking a Contract Pastor relationship.

Goals and Time Frame: Set by AC, 3 year contract, eligible to be called as Installed Pastor. The title is Covenant Pastor. John will continue to work on the language of the contract. Continuation pay? Pension? Housing? Benefits? All to be discussed. Rev. Susan Balfour has one more month of pay at this time.

Lois Callender was approved to go to Montreat and can work remotely while there. AC authorized Lois to rent a mini-van for the youth group trip to Montreat.

05/27/2025 MFPC Session Minutes

AC Members present on ZOOM: John McCrosky (Moderator), Meg Jackson Clark, Lynne Jordan, Kent Burel. Absent: Corey Ingold. All meetings began and ended in prayer.

Meg reported that Pulpit Supply is scheduled through July. Feedback is that Dale Chapin did an excellent job Sunday. Meg met with the Nominating Committee (3 of the four members) to brainstorm a list of nominees. The committee plans to meet again on May 29.

Kent reported that Garbutt Construction of Dublin has prepared a report of needed repairs. AC has provided support, information, and Kent has met with people from Garbin. AC now questioning if this is actually under our scope of work. Will the members feel buy-in or feel this is being pushed onto them?

The Youth will go to Montreat supervised by Laurie Peeples and will team up with Covenant Athens (supervised by Tom Buchanan). Susan Balfour requested funds to go to Montreat. The AC voted to inform Rev. Balfour that the AC does not believe it wise for her to go and has discouraged her from attending. Funds were denied.

MFPC is paying Rev. Balfour's salary with benefits through June 2025 but will also pay \$2500 through December 2025 for her "mental health and restoration". AC indicated in writing that we encourage her to attend the Wounded Pastors conference. Rev. Balfour chose to not attend the conference.

AC discussed the contract for a Covenant Pastor and who should be on the interview team. We will discuss this further after we assess the progress of the Nominating Committee. Should there be a Youth Elder?

Meg is working on church bi-laws and John is comparing our document with other church bi-laws.

06/03/2025 MFPC Session Minutes

AC Members present on ZOOM: John McCrosky (Moderator), Meg Jackson Clark, Lynne Jordan, Kent Burel. Absent: Corey Ingold. All meetings began and ended in prayer.

Meg reported the Nominating Committee has had two ZOOM meetings and has decided on six names of people to ask to consider being nominated for Elder. Meg will have an in-person meeting June 8.

The AC voted to advertise the position of Covenant Pastor. John McCrosky will write a paragraph and serve as the contact person. The interview team will consist of all five members of the AC and 1-2 church members, possibly newly elected elders.

06/17/2025 MFPC Session Minutes

AC Members present on ZOOM: John McCrosky (Moderator), Meg Jackson Clark, Lynne Jordan, Corey Ingold. Absent: Kent Burel. All meetings began and ended in prayer.

Helen Dauser's funeral is Friday, June 20, 2025.

AC agreed that specifics will be discussed with applicants for the Covenant Pastor position. The contract is intentionally non-specific.

06/24/2025 MFPC Session Minutes

AC Members present on ZOOM: John McCrosky (Moderator), Meg Jackson Clark, Lynne Jordan, Corey Ingold, Kent Burel. All meetings began and ended in prayer.

Meg reported we have a full slate of nominees for Elder:

For a 3 year term- Andrew Allen, John Bradley, Becky Humphrey

For a 2 year term- Frida Ituka, Susan McGill, and Bill Wertz

For a 1 year term as Youth Elder- Josepha Tchamna

The names will be made public when the Congregational Meeting is announced. Ron Gilreath's will serve as Moderator on Sunday, June 29th. Paper ballots will be available if needed.

07/01/2025 MFPC Session Minutes

AC Members present on ZOOM: John McCrosky (Moderator), Meg Jackson Clark, Lynne Jordan, Corey Ingold, Kent Burel. All meetings began and ended in prayer.

AC discussed an applicant for the position at MFPC. How much detail about the AC and Original Jurisdiction do we share with an applicant?

Discussed elder training. Several training materials were discussed. Elders need training on committees and how they work. AC wants newly-elected elders to have input on bi-laws.

07/08/2025 MFPC Session Minutes

AC Members present on ZOOM: John McCrosky (Moderator), Meg Jackson Clark, Lynne Jordan, Kent Burel. Absent: Corey Ingold. All meetings began and ended in prayer.

Lois Callender has resigned as office administrator. A reception will be held July 27 in her honor. Lois has agreed to help train the new person.

Plans for interviewing two of the three applicants for the Covenant position were discussed.

AC received an invoice for \$3195 from Garbutt Construction for the extensive evaluation and plan for building repairs. Vote unanimous to pay the invoice.

07/15/2025 MFPC Session Minutes

AC Members present on ZOOM: Meg Jackson Clark, Lynne Jordan, Corey Ingold. Absent: Kent Burel and John McCrosky. All meetings began and ended in prayer.

Interviews with two candidates will be conducted by all members of AC plus Andrew Allen, Becky Humphrey, and Bill Wertz. The group will meet at Greensboro PC for interviews on July 24 beginning at 11:30 am.

Plans were made to use THEO Academy materials for elder training led by Meg, Corey, and John.

07/22/2025 MFPC Session Minutes

AC Members present on ZOOM: John McCrosky (Moderator), Meg Jackson Clark, Lynne Jordan, Corey Ingold, Kent Burel. All meetings began and ended in prayer.

AC discussed format for interviews and interview questions. Elder training is taking shape through the leadership of Meg Jackson Clark.

07/29/2025 MFPC Session Minutes

AC Members present on ZOOM: John McCrosky (Moderator), Meg Jackson Clark, Lynne Jordan, Kent Burel. Absent: Corey Ingold. Elders-elect Andrew Allen, Becky Humphrey, and Bill Wertz joined the meeting. All meetings began and ended in prayer.

Discussed the two applicants for the Covenant position and the interviews held July 24th in Greensboro. We will check references and meet again to discuss a decision.

Andrew, Becky, and Bill left the meeting after this discussion.

AC discussed the need for Pulpit Supply. Corey will do Elder training on August 4. Meg and John will fill in other dates.

08/05/2025 MFPC Session Minutes

AC Members present on ZOOM: John McCrosky (Moderator), Corey Ingold, Kent Burel. Absent: Meg Jackson Clark, Lynne Jordan. All meetings began and ended in prayer.

AC voted to accept Mari Turner as Covenant Pastor and voted to hire Amy Vander Grof as Office Administrator.

08/12/2025 MFPC Session Minutes

AC Members present on ZOOM: John McCrosky (Moderator), Meg Jackson Clark, Corey Ingold, Kent Burel. Absent: Lynne Jordan

All meetings began and ended in prayer.

Planned Elder Training sessions and set the date for Ordination as Sunday, October 5.

08/19/2025 MFPC Session Minutes

AC Members present on ZOOM: John McCrosky (Moderator), Meg Jackson Clark, Lynne Jordan, Corey Ingold, Kent Burel. All meetings began and ended in prayer.

October 5 is Mari Turner's first Sunday at Worship and the Ordination of Elders. Tentative date of September 15 on ZOOM to examine elders-elect. Mari Turner's first day at MFPC will be October 1.

Fundraiser requested by Donna Gautier to benefit the piano fund. AC moved to accept the fundraiser. Susan Magill is researching the fire alarm system and getting a quote on repair/replacement.

Appreciation has been expressed to Meg by the elders-elect for the variety of pulpit supply ministers.

AC discussed meeting with Mari Turner about her transition to MFPC.

08/26/2025 MFPC Session Minutes

AC Members present on ZOOM: John McCrosky (Moderator), Meg Jackson Clark, Lynne Jordan, Kent Burel. Absent: Corey Ingold. All meetings began and ended in prayer.

AC discussed needed repairs to the ceiling in the Sanctuary. This will be referred to the new elders by Meg. She will also make sure each new elder has a copy of the Garbutt Construction report.

Ordination for elders is October 5 with the exception of Bill Wertz who cannot attend. Joslyn Fields, Moderator of NEGa Presbytery will be invited along with others from the Presbytery.

09/02/2025 MFPC Session Minutes

AC Members present on ZOOM: John McCrosky (Moderator), Meg Jackson Clark, Lynne Jordan, Kent Burel, Corey Ingold. All meetings began and ended in prayer.

September 15 at 6 pm is the ZOOM meeting to examine elders. The AC will meet with Mari bi-weekly after she is installed.

Discussed Garbutt report and ceiling issues.

09/09/2025 MFPC Session Minutes

AC Members present on ZOOM: John McCrosky (Moderator), Meg Jackson Clark, Lynne Jordan, Kent Burel, Corey Ingold, Mari Turner. All meetings began and ended in prayer.

AC welcomed Mari Turner to her position as Covenant Pastor and to our meeting today. We hope to have the AC decommissioned at the February Presbytery meeting. We hope COM will name a task force to work with Mari/new elders/members. No one on AC should serve on the task force. Suggest naming COM Liaison to task force as MFPC will have a new Liaison when Lynne Jordan leaves COM at the end of December.

Given the scope of upcoming projects, the AC recommends that an elder chair the Property/Building and Grounds Committee. Mari is very aware of the extensive work ahead in preserving the building.

09/16/2025 MFPC Session Minutes

AC Members present on ZOOM: John McCrosky (Moderator), Meg Jackson Clark, Lynne Jordan, Kent Burel, Corey Ingold, Mari Turner. All meetings began and ended in prayer.

John Bradley and Susan McGill will be asked to take the lead in the property committee. More Light Church designation-some members say they did not know about or understand the More Light designation. This was brought to the attention of the AC by Mari and several elders-elect.

Mari reported she and Amy will work out the use and schedule of the twenty hours Amy works each week.

AC approved the \$500 amount requested by Becky Humphrey for the October 5 worship service and luncheon.

Susan McGill will be asked to take Corey's position as a signatory on the Exchange Bank account.

09/23/2025 MFPC Session Minutes

AC Members present on ZOOM: John McCrosky (Moderator), Meg Jackson Clark, Lynne Jordan, Kent Burel, Corey Ingold, Mari Turner. All meetings began and ended in prayer.

AC discussed having Susan McGill as chair of Property. Concerns were expressed about members who want to reverse policies about doing major repairs to the church themselves.

Discussed the role of the AC after the October 5 installation. Plans for Oct. 5 were discussed.

AC is encouraged by Frida's positive comment to Mari about the youth group.

10/07/2025 MFPC Session Minutes

AC Members present on ZOOM: John McCrosky (Moderator), Meg Jackson Clark, Lynne Jordan, Corey Ingold, Mari Turner. Absent: Kent Burel. All meetings began and ended in prayer.

Mari Turner was commissioned as Covenant Pastor on Sunday, October 5, and gave a report on the first days of her work at MFPC and the events of October 5. Elders were installed or ordained. A large crowd attended and stayed for the luncheon. Mari met for the first Session meeting on October 5. She used the Great Ends of the Church to help elders consider categories for service to the church. Committees and chairpersons are:

Clerk-Susan McGill

Administration-John Bradley

Congregational Care-Becky Humphrey

Mission-Bill Wertz

Worship-Andrew Allen

Christian Education-Frida Ituka with Josepha Tchamna as co-chair for Youth

Josepha will also float among committees to improve communication with younger and older members. The new Session has requested the AC remain in place as Session through December 31 or perhaps earlier.

Mari reported on The Bicentennial Celebration and the work of the committee. It is hoped that working on this celebration will bring members closer to each other and open communication among members.

10/28/2025 MFPC Session Minutes

AC Members present on ZOOM: John McCrosky (Moderator), Meg Jackson Clark, Lynne Jordan, Corey Ingold, Mari Turner. Absent: Kent Burel. All meetings began and ended in prayer.

The AC received a report from Mari on her first weeks at MFPC. She referred to her experiences to date as roses, buds, and thorns. The Session is well established, although this is obviously a honeymoon phase. Mari and the elders are encouraged by the work of the Bicentennial Committee. Church members have been coming in to meet with Mari and she has been getting to know members.

11/17/2025 MFPC Session Minutes

AC Members present on ZOOM: John McCrosky (Moderator), Lynne Jordan, Corey Ingold, Mari Turner. Absent: Kent Burel and Meg Jackson Clark. All meetings began and ended in prayer.

Marianne Edwards has been released from membership and removed from the church roll at her request.

Amy left the Office Administrator position and volunteers will fill in until a new person is found. Mari's daughter, Robin Turner, will be interviewed for the part-time position.

The Session added a Finance Committee to the list of committees. Mari and the elders are working on new policies for the Samaritan Ministry as this appears to be a separate entity of the church.

AC approved the purchase of a computer for Mari.

Minutes have been approved for 2024 through October 24 when Original Jurisdiction was established by the AC.

12/16/2025 MFPC Session Minutes

AC Members present on ZOOM: John McCrosky (Moderator), Lynne Jordan, Corey Ingold, Kent Burel, Meg Jackson Clark, Mari Turner. All meetings began and ended in prayer.

Rev. Mari Turner reported that Session is ready to take Original Jurisdiction. Corey Ingold made a motion and Meg Jackson Clark seconded the motion to return Original Jurisdiction to the Session of MFPC.

The Administrative Commission was formed on July 19, 2024 at a called meeting of the Northeast Georgia Presbytery. Original Jurisdiction was enacted on October 24, 2024. Original Jurisdiction was returned to the Session of MFPC on December 16, 2025.

These are the official Session minutes for meetings of the Administrative Commission acting as Session for Milledgeville First Presbyterian Church from 10/24/2024-12/16/2025. Minutes have been read and approved by all five members of the AC: John McCrosky (chair), Kent Burel, Meg Jackson Clark, Corey Ingold and Lynne Jordan.

Respectfully Submitted,

Lynne Q. Jordan, Acting Clerk