

Installed Pastoral Call

for Pastor, Co-Pastor, Associate Pastor

Please forward completed form to your church's Committee on Ministry Liaison.

The _____ Presbyterian Church of _____
belonging to _____ Presbytery, being well satisfied with your qualification for ministry and
confident that we have been led to you by the Holy Spirit as one whose service will be profitable to the spiritual interests of
our church and fruitful for the Kingdom of our Lord, earnestly and solemnly calls you,

(name)

to undertake the office of

(title)

of this congregation, beginning _____, promising you in the discharge of your duty all proper support
encouragement and allegiance in the Lord.

That you may be free to devote full-time (part-time) to the ministry of Word and Sacrament among us, we promise and
obligate ourselves to pay you in regular monthly payments the following compensation:

Effective Salary

Cash Salary (*NOT including 403(b) contributions*)

Manse Value or Housing Allowance

Other ^{1, 2, 3}

Manse Equity (*paid directly or through 403(b)*)⁴

Total Effective Salary

Employer's *Matching Contribution* – 403(b)⁵

50% of SECA (Social Security) - *unless pastor has opted out of Social Security*

Board of Pensions Pastors' Participation Plan

Pension & Disability (*10% of Effective Salary*)

Medical (*29% of Effective Salary*)

Vouchered Expenses (Reimbursements)

Continuing Education

Professional Expenses (*incl. mileage at IRS rate*)

Other Vouchered Expenses

TOTAL \$ Paid by Church/Employer

Vacation (*minimum 4 weeks*)

Study Leave (*minimum 2 weeks*)

Paid Family Medical Leave (*minimum 12 weeks*)

Other Time Off: _____

Eligible for Sabbatical? If yes, indicate year: _____

† = Optional

¹Pastor's elective contributions to the PC(USA) 403(b) Retirement Savings Plan are listed here and INCLUDED in Effective Salary.

²Most contributions by a church to a pastor's 403(b) account ARE INCLUDED in Effective Salary (see footnote 5).

³Payments made by the employer or reimbursed to the pastor for optional or supplemental insurance ARE INCLUDED in Effective Salary unless the same benefits are offered to all employees.

⁴Sums paid or contributed by a church to a deferred compensation plan or other account on behalf of a pastor residing in a manse (to compensate for equity which the pastor forgoes by not owning his or her own residence) ARE INCLUDED in Effective Salary.

⁵When a church matches some or all of a pastor's voluntary contributions to his or her 403(b) account, the church's MATCHING contribution is NOT included in Effective Salary (see footnote 2).

*For more information about Effective Salary, see "Understanding Effective Salary," available on www.pensions.org.

We further promise and obligate ourselves to review with you annually the adequacy of this compensation.

In the seventh year of service, the congregation will provide for a three-month Clergy Renewal Leave, continuing the salary and benefits for that period, and providing for pulpit supply in the pastor's absence.

In testimony whereof we have subscribed our names this ____ day of _____, 20__.

Clerk of Session

Pastor Nominating Committee Chair

Having moderated the congregational meeting which extended this call for ministerial services, I do certify that the call has been made in all respect according to the presbytery policy and the Form of Government, and that the persons who signed the foregoing call were authorized to do so by vote of the congregation.

Vote of the congregation at the meeting was _____ in favor of the candidate and _____ opposed.

(signed) _____
moderator of the meeting

Certification of Call

A. Action by Presbytery of Call

1. The Presbytery of _____ has reviewed and approved this call.

Date of action _____

2. The Presbytery of _____ has dismissed this candidate as of _____.

(Signed) _____

Stated Clerk, Northeast Georgia Presbytery